

EVENTS FACTOR

food | drink | events

Risk Assessment for EVENTS FACTOR LTD Mobile Bar				
Head Office White Barn Blue Mill Lane Woodham Walter Essex CM9 6LS			Health & Safety Manager Diane Lodge	
Assessed By : Diane Lodge		Assessment Date :15 th Oct 2025		Review Date :15 th Oct 2026
1. HAZZARD	2. PERSONS AT RISK	3. CHECKS	4. ACTION	5. ACTION PLAN
Fire and electrical shock resulting from poorly maintained generator If applicable	MEMBERS OF STAFF, CONTRACTORS, CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Ensure generator and distribution cables are checked before use and tested for electrical safety. 	<ul style="list-style-type: none"> Staff trained with separate risk assessment for generator use Ensure generator is regularly serviced and maintained 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.
Injury from bar and serving equipment	STAFF MEMBERS	<ul style="list-style-type: none"> Make sure adequate space is allocated to equipment and working area Ensure equipment is regularly tested and maintained 	<ul style="list-style-type: none"> Staff alerted to hazards Staff trained in the use of equipment 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.
Cuts from knives and other cutting equipment	STAFF MEMBERS	<ul style="list-style-type: none"> Knives and cutting equipment stored safely 	<ul style="list-style-type: none"> Staff trained in safe use Staff trained in safe storage 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.

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Illness from poorly stored food stuffs ie fruit	CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Check freezers and fridges are clean at start of each event. Monitor cleanliness 	<ul style="list-style-type: none"> Clean each fridge and freezer at least weekly. Wipe up spillages immediately Staff trained in food hygiene level 2 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.
Illness from out of date stock	CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Monitor dates of all stock 	<ul style="list-style-type: none"> Buy perishable goods fresh Discard food that has passed their use by date 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.
General food safety	CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Commitment to the highest standard of food hygiene and safety to all staff 	<ul style="list-style-type: none"> Principal staff trained in food hygiene (level 2) Casual staff briefed on appropriate hygiene and safety standards 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.

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Waste build up	MEMBERS OF STAFF, CONTRACTORS, CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Do not allow waste to accumulate. Check customer area regularly 	<ul style="list-style-type: none"> Use waste bins Bag waste for disposal Clear customer area regularly 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.
Slips in and around trailer area	MEMBERS OF STAFF, CONTRACTORS, CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Be vigilant for spillages Suitable absorbent materials available for clearing 	<ul style="list-style-type: none"> Ensure staff are aware of hazards Staff have access to adequate cleaning materials 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.
Trips and Falls in and around trailer area	MEMBERS OF STAFF, CONTRACTORS, CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Staff trained in good housekeeping Ensure adequate lighting especially at night 	<ul style="list-style-type: none"> Staff practice good housekeeping Stock and equipment put away when not in use Keep doorways clear 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.

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Fire and shock	MEMBERS OF STAFF, CONTRACTORS, CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Ensure all equipment has a valid PAT Visually check wires and cables 	<ul style="list-style-type: none"> Ensure distribution system is installed and maintained regularly. Wires and cables are installed with no excess hanging, encased where necessary Faulty equipment highlighted and reported immediately 	All staff completed health and safety training folder. Principal health and safety team member on site for each event.

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Risk Assessment for Mobile Bar CHALLENGE 25				
Head Office White Barn Blue Mill Lane Woodham Walter Essex CM9 6LS			Health & Safety Manager Diane Lodge	
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1. HAZZARD	2. PERSONS AT RISK	3. CHECKS	4. ACTION	5. ACTION PLAN
Under age drinking	MEMBERS OF STAFF, CONTRACTORS, CUSTOMERS AND MEMBERS OF THE GENERAL PUBLIC	<ul style="list-style-type: none"> Challenge 25 posters on display Staff trained to challenge 25 Observe customers at the bar 	<ul style="list-style-type: none"> Posters in clear view for all customers Staff to challenge all customers who look under 25 years of age Do not continue to serve customers who have consumed over a reasonable amount 	Challenge 25 record sheets for challenged under age customers

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LIFTING	MEMBERS OF STAFF, CONTRACTORS,	<ul style="list-style-type: none"> Is the load a suitable weight for yourself or do you require a team member 	<ul style="list-style-type: none"> Stand as close to the load as possible bend knees and keep back straight Grip firmly Lift with your legs not your back 	All staff completed health and safety training folder and aware of handling and lifting guidance poster Principal health and safety team member on site for each event.
Carrying	MEMBERS OF STAFF, CONTRACTORS,	<ul style="list-style-type: none"> Be vigilant for spillages Suitable absorbent materials available for clearing 	<ul style="list-style-type: none"> Keep arms tucked Do not change your grip on the load Face the unloading spot 	All staff completed health and safety training folder and aware of handling and lifting guidance poster Principal health and safety team member on site for each event.
Manual handling	MEMBERS OF STAFF, CONTRACTORS, GENERAL PUBLIC	<ul style="list-style-type: none"> Ensure load is secure, will not fall over, tip or roll 	<ul style="list-style-type: none"> Bend knees, watch fingers, slide loads where possible into tight spaces 	All staff completed health and safety training folder and aware of handling and lifting guidance poster Principal health and safety team member on site for each event.

